

**RED ROSES PUBLIC SCHOOL**  
 Managed by *Shri R. R. Mehta Educational Trust (Regd.)*  
 D Block, Saket, New Delhi - 110017

**ENTRY LEVEL NURSERY /PRE-SCHOOL 1 / BALVATIKA 1 ADMISSION**  
**SESSION 2026-27 (GENERAL CATEGORY)**

**DISTRIBUTION OF SEATS**

Total no. of seats	Economically Weaker Section & Disadvantaged Group (EWS / DG) including Transgender 22%	Children with special needs (CWSN) 3 %	REMAINING SEATS - 100		AGE
			Management Quota seats	Open seats	
133	29	4	10	90	+ 3 Years as on 31.03.2026. <u>Age relaxation upto 1 month may be granted by the HoS / Principal – Parents may apply manually in school from 8 a.m. to 12 p.m. on any working day)</u>

**SCHEDULE**

S. NO.	PARTICULARS	SCHEDULE
1	Availability of online registration forms for admission on our school website - <a href="http://www.redrossesaket.in">www.redrossesaket.in</a>	04.12.2025 to 27.12.2025 (Till 1 p.m. on 27.12.2025)
2	Uploading details of children who applied for admission alongwith points allotted on our school website	16.01.2026
3	Draw of lot for vacant seats, after exhausting sibling / alumni applications (in the presence of parents)	22.01.2026 at 9 a.m. in the school premises
4	Display of 1 <sup>st</sup> list of selected candidates (including waiting list) alongwith points allotted on school's Notice board and website	23.01.2026 at 8 a.m.
5	Resolution of queries of parents, if any (by written /email / verbal interaction) regarding the 1 <sup>st</sup> list	24.01.2026 to 03.02.2026
6	If the seat still remains vacant, 2 <sup>nd</sup> draw of lot (in the presence of parents)	07.02.2026 at 9 a.m. in the school premises
7	Display of 2 <sup>nd</sup> list of selected candidates (including waiting list) alongwith points allotted on school's Notice board and website	09.02.2026 at 8 a.m.
8	Resolution of queries of parents, if any (by written /email / verbal interaction) regarding the 2 <sup>nd</sup> list	10.02.2026 to 16.02.2026
9	If the seat still remains vacant, 3 <sup>rd</sup> draw of lot (in the presence of parents)	05.03.2026 at 8:30 a.m. in the school premises
10	Display of 3 <sup>rd</sup> list of selected candidates, if any (including waiting list) alongwith points allotted on school's Notice board and website	05.03.2026 at 12 p.m.
11	Closure of admission process	19.03.2026

\* Parents are requested to **submit registration form and upload the self-attested copy of the required documents ONLINE ONLY** on the school website [www.redrossesaket.in](http://www.redrossesaket.in) latest by 27<sup>th</sup> December 2025 till 1 p.m.

The following self-attested copy of the documents are required to be submitted online (all in jpg / pdf format – less than 200 kb only) :-

- (a) Photographs : (i) Passport size photograph of the child (ii) Joint photograph of the child with the parents (**both in jpg format only - less than 20kb**)
- (b) Birth Certificate issued by Municipal Corporation with the child's name endorsed by the Registrar of Birth.
- (c) Proof of residential Address of parents (**any one**): Ration Card / Domicile Certificate / Passport / Registered Sale Deed / Voter I- Card / Aadhar card / Valid Lease Deed / Current Electricity Bill / Current MTNL phone bill / Current water bill in the name of any of the parents.
- (d) Proof of Sibling Applicants (**if applicable**): Current ID card / Latest fee receipt of sibling in our school.
- (e) Proof of Alumna / alumnus of Red Roses Public School (father/mother/both) (**if applicable**) : Class X & XII CBSE Board marksheet or certificate of student passed from our school.

**HARD COPY OF THE REGISTRATION FORM AND DOCUMENTS ARE REQUIRED TO BE PRODUCED AT THE TIME OF ADMISSION BY SELECTED CANDIDATES ONLY.**

### **CRITERIA & THEIR POINTS FOR ADMISSION**

Criteria	Total points	Selection
Distance (0 – 8 k.m.)	50	Through Draw of lot
Sibling	20	On merit basis
Alumna / alumnus (Passed X & XII from our school)	20	
Staff ward	10	
<b>TOTAL</b>	<b>100</b>	

### **IMPORTANT NOTE :**

1. The Registration process for General category candidates will be completed **latest by 27<sup>th</sup> December 2025** after submitting the following ONLINE ONLY :
  - (i) Uploading the self-attested copy of the required documents
  - (ii) Payment of registration fee of only Rs. 25/- (Non-refundable)
2. In case of any correction / amendment in the registration form, **please contact school reception between 8 a.m. to 12 p.m. on any working day or send email at [inforrpssaket@gmail.com](mailto:inforrpssaket@gmail.com) latest by 27<sup>th</sup> December 2025 (till 1 p.m.) DUPLICATE FORM WILL NOT BE ACCEPTED.**
3. In case any information is found incorrect on verification of the documents, the admission of the candidate may be cancelled.
4. Process of admission for Economically Weaker Section, Disadvantaged Group and Children with Special Needs categories (EWS / DG / CWSN) will be handled by the Directorate of Education (Govt. of NCTD). For more details, visit at [www.edudel.nic.in](http://www.edudel.nic.in).

**PRINCIPAL**